



Earls Barton Primary School

Broad Street
Northampton
NN6 0ND

Telephone: 01604 810371

Website: www.earlsbartonprimary.org.uk

Headteacher: Mrs P D Shacklady

JOB DESCRIPTION CLEANER

The school cleaners are valued members of staff who play an important role in ensuring the school achieves its aims and objectives. They support the headteacher and governors by playing their part in maintaining a safe, clean and hygienic environment in which the children can learn effectively.

The cleaners are employed to clean the school under the direction of the site supervisor.

THE CLEANING TASKS

Daily

- The toilet areas; to include toilet, seats, urinals, basins, walls, both sides of the doors, the cubicles, pipe work, and bins to be emptied.
- Empty classroom and shared area waste bins.
- Rubbish to be disposed of at main dustbins.
- Hoover and wet mop floors.
- Tables, chairs and furniture and window ledges to be cleaned every day.
- Moveable furniture to be cleaned under.
- Marks, spillages, debris, etc. to be removed from doors, walls and carpets.
- Dry mop to be cleaned after use.
- Floor mops to be rinsed and kept off floor.
- Cleaners' store cupboards to be kept tidy.
- Hoover cables to be stowed correctly.

Weekly

- Furniture to be cleaned and polished.
- Low and high dusting to an agreed level.
- Computer equipment and screens to be wiped over.
- Glass panels to be cleaned.

Termly

- Static cupboards to be moved and cleaned under.

Also, such other duties as may reasonably be required from time to time by the site supervisor.

- The above cleaning tasks must be carried out paying due care and attention at all times to health and safety measures.
- Protective clothing (if required) will be provided.
- Sensible shoes must be worn.
- Special equipment is available for moving furniture, etc. under the direction of the site supervisor.
- Buckets, cloths, mops, etc. are coloured coded and must only be used in the designated areas:
 - Red Toilets
 - Blue General use

Expect, Believe, Persevere, Succeed